

# HEARING CONSERVATION PROGRAM CHECKLIST

<b>Checklist Completed by:</b>					<b>Date:</b>	
<b>Workers Consulted:</b>						
Items to be Checked		Yes	No	N/A	Actions to be Taken	
Noise Management						
1.	Noise-exposure levels have been determined for all noise-exposed workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2.	Signage stating that hearing protection is required is displayed in the work area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3.	Are noise-exposed workers provided with a hearing conservation program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						
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<b>Supervisor responsible for implementing the program must:</b>						
4.	Review the results of the noise assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5.	Review the effectiveness of hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6.	Review the use and maintenance of hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7.	Review the hearing testing program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Staff responsible for administering the program must:</b>						
8.	Review the hearing test results and the program goals and objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9.	Review the use and maintenance of hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Hearing Conservation		Yes	No	N/A	Actions to be Taken	
10.	Are noise-exposed workers notified of the hearing conservation program and its objectives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
11.	Are noise-exposed workers notified of the hearing conservation program's objectives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
12.	Is there a hearing conservation program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13.	Are all noise-exposed workers notified of the hearing conservation program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

14.	Where possible, shifts have been adjusted to reduce the duration of noise exposure.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Hearing Protection</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions to be Taken</b>
15.	The use of hearing protection is consistently enforced.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Does all hearing protection comply with applicable standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Each worker is individually fitted with hearing protection and trained in its use and care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	Hearing protection is inspected for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Inspection is inspected for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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20.	Workers are provided with individualized hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Workers are provided with individualized hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Training</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions to be Taken</b>
22.	Workers are provided with individualized hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Workers are provided with individualized hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.	Workers are provided with individualized hearing protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Training</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions to be Taken</b>
25.	The effectiveness of the program is monitored at least annually.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	A formal written plan to address identified deficiencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.	The worker needs are discussed with management personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.	How the worker requires hearing test data on the site and extent of noise monitoring.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Training</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Actions to be Taken</b>
29.	Workers are kept at education and training that is provided to workers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

30.	Records are kept of the results of noise assessments?				
31.	Records are kept of annual hearing-test results for each worker for as long as each worker remains an				



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