

**QUALITY MANAGEMENT
PROCEDURE FOR THE
CONTEXT OF THE ORGANIZATION**

TABLE OF CONTENTS

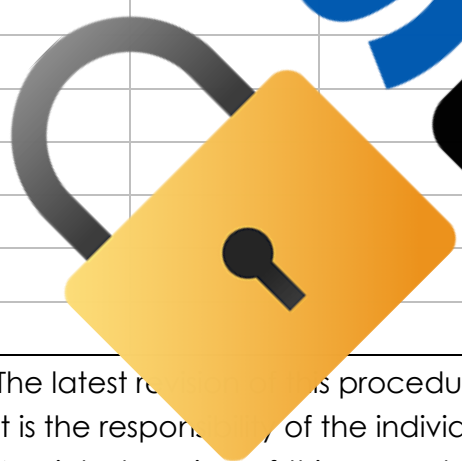
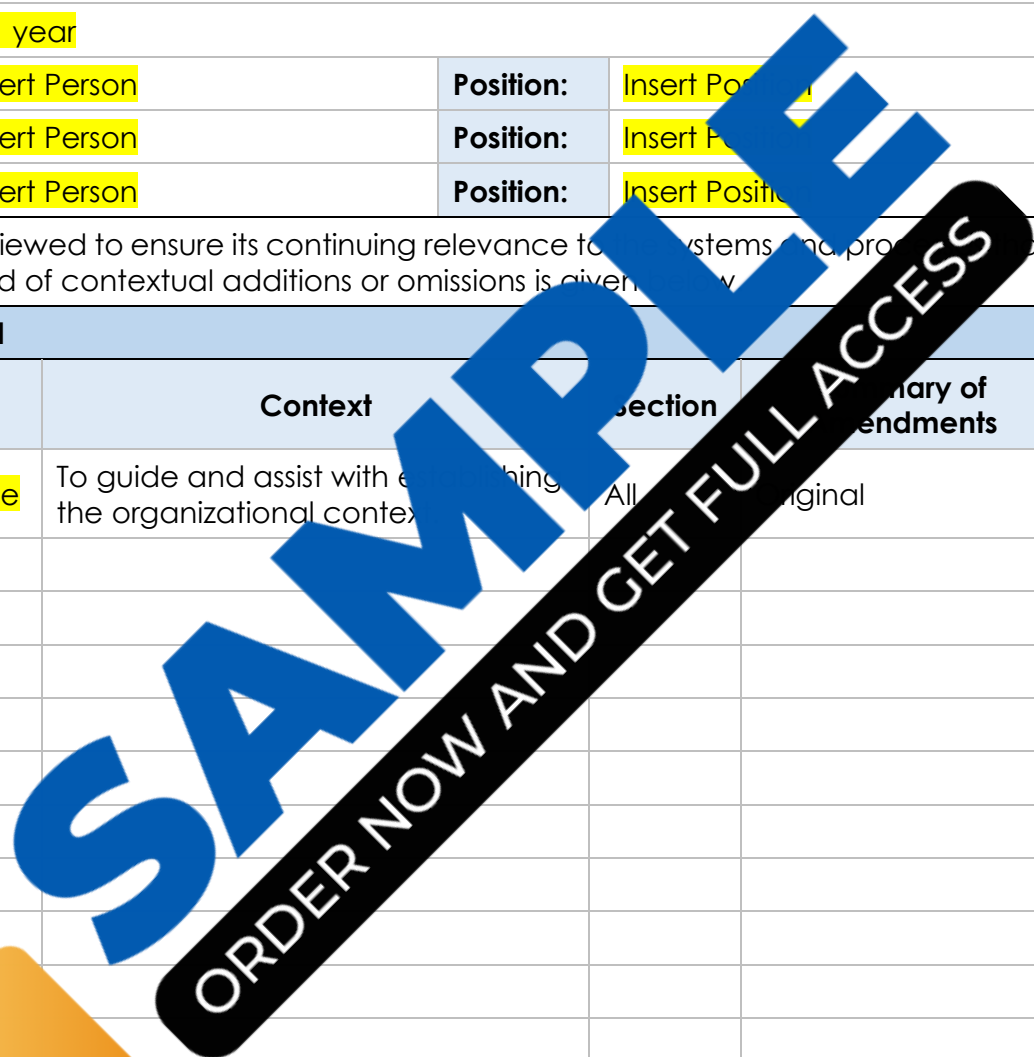
1. APPROVAL	3
2. PURPOSE.....	4
3. SCOPE	4
4. TERMS AND DEFINITIONS.....	4
5. ROLES AND RESPONSIBILITIES	4
6. PROCEDURES	5
6.1 Overview of the Context of the Organization Assessment.....	5
6.2 Determining the Context.....	5
6.3 Interested Parties.....	5
6.4 Interest Party Requirements and Issues of Concern.....	6
6.5 Risks and Opportunities.....	6
6.6 Strategic Objectives and Direction.....	7
7. RELATED PROCEDURES, FORMS AND DOCUMENTS.....	7
8. REVIEW CRITERIA.....	7
9. RECORD MANAGEMENT.....	8
10. REFERENCES.....	8

SAMPLE
ORDER NOW AND GET FULL ACCESS



1. APPROVAL

Document Control			
Document:	Q-MP-1 – Context of the Organization		
Version:	1.0		
Released:	Insert Date		
Review Date:	+ 1 year		
Prepared By:	Insert Person	Position:	Insert Position
Reviewed By:	Insert Person	Position:	Insert Position
Approved By:	Insert Person	Position:	Insert Position
This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is given below.			
Amendment Record			
Version	Date	Context	Summary of Amendments
1.0	Insert Date	To guide and assist with establishing the organizational context	All original
The latest revision of this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.			
Document Title:	Context of the Organization		Rev: 1.0
Uncontrolled Copy:	<input checked="" type="checkbox"/>	Controlled Copy:	<input checked="" type="checkbox"/> Date: Insert Date



2. PURPOSE

The purpose of this procedure is to define the guidelines on how to establish the context of the organization and subsequent strategic objectives and direction of **Insert Your Company** through the:

- Identification of interested parties.
- Analysis of internal and external issues of concern.
- Identification of needs and expectations of interested parties.
- Relevant risks and opportunities.

3. SCOPE

This procedure applies to the processes of defining **Insert Your Company** processes in the marketplace and understanding how relevant factors including legal, regulatory, economic, social and technological issues influence our strategic direction and on **Insert Your Company** organizational context.

4. TERMS AND DEFINITIONS

Term	Definition
Inputs	Resources such as people, materials, energy, information or financial that are put into a process to seek a desired output.
Interested Parties	Stakeholders who may be affected by our products and services, or who may be able to impact them, or those parties who may have a significant interest in (or to) Insert Your Company .
Objectives	Results to be achieved. Objectives must be SMART – Specific, Measurable, Achievable, Realistic and Timely.
Opportunities	The positive effect of uncertainty.
Outputs	The result of a process.
Processes	A set of interrelated or interacting activities which use inputs to deliver outputs.
Risks	The likelihood of a negative effect.
Risk Assessment	Is the overall process of risk identification, risk analysis and risk evaluation.

5. ROLES AND RESPONSIBILITIES

Managers are responsible for:

- Understanding the needs of internal and external stakeholders to ensure that **Insert Your Company** quality management system is effective.