PROCUREMENT CHECKLIST

Description of Item(s) to be Purchased:							
Suggested Supplier:							
Person Requesting the Purchase:		Date:					
This document can be used to confirm that the health, safety, environmental and quality requirements have been considered before purchasing equipment or materials. All items are to be completed by the person requesting the purchase and checked by the person authorizing the purchase. This form may be used for any hazard or issue. Plete complete this form out forward it to the empropriate person? Co. sultation resultation resultation took place. ORDER NOW AND GET FULL ACCESS							

© <mark>Q-MF-9</mark>

Pre-Purchase Health and Safety Considerations	Tick if Required			Verification Following Receipt of Order
Plant safety legislation	Yes	□No	□ N/A	
Operator Licence, permit, certificate of competency	Yes	□No	□ N/A	
Registration of plant and equipment	Yes	□No	□ N/A	
Public safety legislation	Yes	□No	□ N/A	
Dangerous goods legislation	Yes	□No	□ N/A	
Noise legislation	Yes	□No	□ N/A	
Guerang / exergency stops / safety decres	Yes	□No	□ N/A	
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