

## DESIGN AND DEVELOPMENT CHECKLIST

Project or Service Identification			
Project Name:		Stage:	
Product or Service:		Client:	

Component	Completed			Reference Document	Responsible Person	Signature
	Yes	No	N/A			
Risk assessment completed?	<input type="checkbox"/>	<input type="checkbox"/>				
Design requirements placed?	<input type="checkbox"/>	<input type="checkbox"/>				
Design developed?	<input type="checkbox"/>	<input type="checkbox"/>				
Management approved?	<input type="checkbox"/>	<input type="checkbox"/>				
Not applicable	<input type="checkbox"/>	<input type="checkbox"/>				
Not applicable	<input type="checkbox"/>	<input type="checkbox"/>				
Not applicable	<input type="checkbox"/>	<input type="checkbox"/>				



SAMPLE

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Component	Completed			Reference Document	Responsible Person	Signature
	Yes	No	N/A			
List as required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			



# SAMPLE

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