

SUPPLIER EVALUATION FORM

Supplier Name:	
Address:	
Product or Service:	

Assessment Survey

The purpose of the supplier evaluation is to review a supplier's processes and procedures for maintaining a high level of quality products and services. The supplier will be given a rating from the Quality Management Representative after the assessment.

Yes	No	N/A
-----	----	-----

Does the supplier have ISO 9001 quality system capability?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Is there a system of internal auditing?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Is there a system for corrective and preventive action?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Does the supplier have the capability to provide products to meet customer requirements?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

SAMPLE



ORDER NOW AND GET FULL ACCESS

The purpose of the supplier evaluation is to review a supplier's processes and procedures for maintaining a high level of quality products and services. The supplier will be given a rating from the Quality Management Representative after the assessment.

		Yes	No	N/A
Delivery Scores				
Support	Is support available at corresponding times of the day?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a customer service division?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are there warranties or guarantees for the product or service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Security is adequate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Information/instruction systems are available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



SAMPLE

ORDER NOW AND GET FULL ACCESS

No response to the questions the better the supplier evaluation

Supplier Information

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Telephone: _____

Fax: _____

Supplier Comments: _____

Supplier Evaluation Rating

Good: Fair: Improvement Required: Unsatisfactory:

Supplier Evaluation Sign Off

Name: _____ Position: _____

Signature: _____ Date: _____