

PERMIT TO PERFORM LIVE ELECTRICAL WORK

Name:			
Site Address:			
Phone:			
Client:			
Client Representative:	Name:		Number:
Project:			
Scope of Works:	<div style="position: relative; height: 100px;">  </div>		
Expected Start Date:		Time:	
Expected Finish Date:		Time:	

LIVE WORK PROCEDURE


1. Identify what electrical work is to be performed.
2. Consult with the client electrician or representative.
3. Determine if the electrical equipment can be isolated and de-energized to perform the work safely.
4. If the electrical equipment cannot be isolated and de-energized, determine if the electrical work can be rescheduled to another time to allow isolation and de-energizing.
5. Complete a job specific risk assessment:
 - Identify hazards including environmental factors and any unusual circumstances.
 - Assess the risks associated with the identified hazards.
 - Identify control measures and assign responsibility for each.
6. Assess and detail requirements for access, supervision, safety observer, training, equipment and PPE.
7. Identify who will be responsible for ensuring that the control measures are implemented.
8. Ensure that conditions for live work are met by completing the checklist for live electrical work.
9. Obtain authority to perform the live electrical work.
10. Perform the live electrical work.
11. Periodically monitor and review conditions and control measures to ensure no additional hazards are present and the control measures have been implemented and are effective.

JOB SPECIFIC RISK ASSESSMENT

Perform a job-specific risk assessment which involves the worker and client representative or Management.

Note: Who is responsible for implementing control measures?

SO=Safety Observer / S=Supervisor / CE=Certified Electrician / CR=Client Representative

Job Step	Hazard/Risk	Initial Risk Rating	Control Measures and Responsible Person	Final Risk Rating
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