

WORKING AT HEIGHTS CHECKLIST

Work Site:	Inspected By:	Date:
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	Checklist	Compliance	Actions Required / Comments	Actions Required By	Date Required
General Inspection					
1.	If a person could fall from one level to another while working, have alternative ways of carrying out the work at height been considered?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
2.	Have work at height procedures, and/or safe work method statements been checked for compliance to legislation?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
3.	Do workers at heights have the necessary training and competence?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
4.	If there is any equipment or objects to fall from height, are they adequately secured?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
5.	Is a permit to work system used accurately?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
6.	Are suitable barricades and signage in place to prevent unauthorised access to work areas?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
7.	Are all workers and the public kept clear of any unsafe or uncontrolled areas?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
8.	Are working surfaces suitable for the task?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
9.	Is housekeeping maintained to a high standard?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
10.	Are those undertaking the work at height wearing the mandatory personal protective equipment (PPE)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			



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11.	Are adverse weather conditions adequately planned for?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
12.	If persons are working at heights alone or remotely, are the risks controlled?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
13.	Is an emergency rescue plan in place and are all the workers involved in the rescue trained in the rescue plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
Access and Egress Work at Height Areas							
14.	Is access and egress suitable for the task using ladders, steps and stairways to and from the work area?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
15.	Are all points of access free from obstructions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
16.	Do all access points have suitable lighting?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
17.	Is the weight of the work system for the intended purpose?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
18.	Are temporary platforms suitably stable?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
19.	Are access and egress points shielded from the adverse effects of weather?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
20.	Are the work areas designed to enable safe access to materials, tools and other work items?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
21.	Have manual handling risks been considered when determining the suitability of access and egress points?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			



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