

FUEL HANDLING, TRANSPORT AND STORAGE CHECKLIST

Work Site:	Inspected By:	Date:
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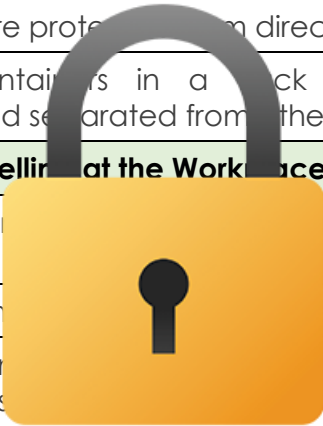
Checklist		Compliance			Actions Required / Comments	Actions Required By	Date Required
Fuel Handling							
1.	Portable containers less than capacity of 25 litres or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
2.	Decanting containers have a built in or attached pourer or spout?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
3.	Petrol containers have an approved label indicating the contents and a red tag attached?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
4.	Diesel containers have a label bearing the words 'Diesel Fuel'?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
5.	Safety data sheets are available for all fuels. <ul style="list-style-type: none"> Transported. Stored. Handled. 	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
6.	Controls for activities involved in handling fuel are risk assessed and included in SOP's	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
7.	Portable containers are free of leaking seals or caps, splits or holes	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
Bulk Containers / Tanks							
8.	Access to fill points are designed to prevent fall from height issues?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			



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9.	Spill containment equipment is in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
Vehicle Storage and Transport							
10.	Dedicated storage systems are in place and used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
11.	Containers are stored vertically and fully secured?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
12.	Containers are protected from direct sunlight?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
13.	Portable containers in a lock cabinet are ventilated and separated from other items?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
Refuelling at the Workplace							
14.	Fueling point accessibility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
15.	A fueling point is designated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
16.	Fueling is conducted away from work activities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
17.	Fueling is conducted away from drains and waterways?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
18.	The fueling site is shaded to minimize vaporization and pressure build up in containers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
19.	The site is clear of combustible material?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
20.	Unattended sites are made secure?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
21.	No smoking / no naked lights and flammable liquid signage is in place and at least 10m from the fueling site?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			



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