

SAFETY PROCEDURE

HEALTH AND SAFETY PROCEDURE FOR HAZARDOUS CHEMICALS AND DANGEROUS GOODS

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1. APPROVAL

Document Control			
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This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is given below.

Amendment Record			
Version	Date	Context	Summary of Amendments
1.0	Insert Date	To control risks and manage hazardous chemicals and dangerous goods	All original

The latest version of this procedure is on **Insert Your Company** intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy.'

Document Title:	Hazardous Chemicals and Dangerous Goods	Rev:	1.0
Uncontrolled Copy:	<input checked="" type="checkbox"/>	Controlled Copy:	<input checked="" type="checkbox"/> Date: Insert Date

2. PURPOSE

The purpose of this procedure is to:

- Ensure legal requirements and obligations are being met with regards to the handling, transportation and storage of hazardous chemicals and dangerous goods.
- Provide guidelines for the selection and use of substances that may have a consequential risk to the safety and health of workers and/or an adverse effect on the environment.
- Have processes in place whereby chemicals to be used at our workplace must first have been risk assessed and authorized for use.
- Ensure an approved hazardous chemical register and relevant safety data sheets (SDS's) are available to personnel.

3. SCOPE

This procedure applies to the processes for the safe management of hazardous chemicals and dangerous goods, to minimize the risks to health and safety from exposure to hazardous chemicals, dangerous goods and substances.

4. TERMS AND DEFINITIONS

Term	Definition
Chemical	Is any substance obtained by a chemical process. Chemicals may be in the form of solids, liquids or gases.
Chem-Alert	Is an online chemical advisory service providing regularly updated information on hazardous chemicals.
Chem-Alert	Is an online chemical advisory service providing regularly updated information on hazardous chemicals.
Combustible	Any liquid, other than a flammable liquid (which is a dangerous good), that has a flash point, and has a fire point higher than its boiling point.
Environmental Incident	Means an incident, involving contamination of the environment, that the administering authority is satisfied has caused or is likely to cause serious or material environmental harm.
Dangerous Goods	Means <ul style="list-style-type: none"> • Asbestos • Anything defined under a Code as: <ul style="list-style-type: none"> ○ Dangerous goods; or ○ Goods too dangerous to be transported.