

# ***SAFETY PROCEDURE***

## **HEALTH AND SAFETY MANAGEMENT PROCEDURE FOR ELECTRICAL SAFETY**

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# 1. APPROVAL

## Document Control

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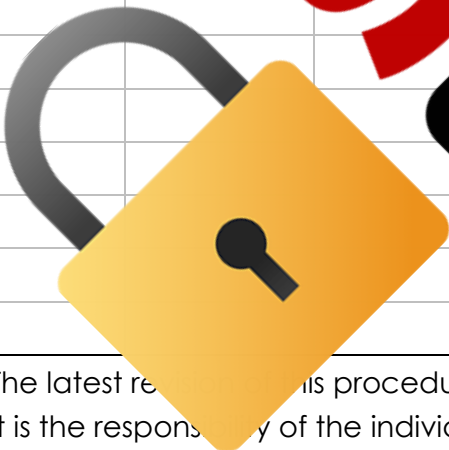
This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is maintained.

## Amendment Record

Version	Date	Context	Section	Summary of Amendments
1.0	Insert Date	To manage risks to health and safety associated with electrical systems	All	Original

The latest revision of this procedure is on **Insert Your Company** intranet site.  
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## 2. PURPOSE

The purpose of this procedure is to ensure that the requirements for the conduct of electrical work and the electrical inspection and testing of electrical equipment are in place to minimize risks to health and safety and to meet mandatory legislative requirements.

## 3. SCOPE

This procedure applies to all electrical equipment owned and operated at Insert Your Company workplace, or a contractor or employee thereof working at Insert Your Company workplace.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Appropriately Qualified</b>	For the performance of a function, use of a power, includes the necessary qualifications, experience and competence to safely exercise the power.
<b>Competent</b>	Is a combination of attributes including skills, training and experience relevant to a task or function that enables a person to safely undertake that task or discharge that function according to company expectations.
<b>Electrical Equipment</b>	Means any appliance, cable, conductor, fitting, switch, meter or wire that: <ul style="list-style-type: none"> <li>Is used for generating, supplying, transforming or transmitting electricity at a voltage greater than extra-low voltage; or</li> <li>Is energized by electricity at a voltage greater than extra-low voltage; or</li> <li>Is part of an electrical installation located in an area in which the atmosphere presents a risk to health and safety from fire or explosion; or</li> <li>Is, or is part of, a cathodic protection system.</li> </ul>
<b>Electrical Work</b>	Means: <ul style="list-style-type: none"> <li>Connecting electricity supply wiring to electrical equipment or disconnecting electricity supply wiring from electrical equipment; or</li> <li>Manufacturing, constructing, installing, removing, adding, testing, replacing, repairing, altering or maintaining electrical equipment or an electrical installation.</li> </ul>

