

REHABILITATION AND RETURN TO WORK POLICY

Insert Your Company recognizes and accepts its obligations to provide a workplace rehabilitation and return to work program that is effective, durable and cost-efficient, as part of our duty of care to all our employees following an injury or illness at work.

The aim of our rehabilitation and return to work policy is to provide injured employees with a timely and safe return to pre-injury duties, or other productive employment, as outlined in legislation.



SAMPLE

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- Employees are aware of the importance of reporting an injury or illness as early as possible.
- A rehabilitation assessment and/or a suitable duties plan is provided and regularly reviewed until the needs of both have been met.
- Consultation is regularly undertaken with employees, managers, leading practitioners and other key parties.
- Employees are advised of their rights and obligations under the applicable legislation.
- Communication is maintained when an employee is absent from work due to an injury.
- Approved rehabilitation providers are utilized where there is a need, or if the employee requests a rehabilitation assessment.
- A network of internal and external support is maintained to ensure that the rehabilitation of injured employees is monitored and progresses to a satisfactory conclusion for both the employee and the company.

Insert Your Company also acknowledges that the achievement of an effective rehabilitation and return to work program requires the active and positive ongoing involvement of all levels of management and the full participation and support of all employees.

Manager

Reviewed

Insert Your Company
