



INTRODUCTION

A portable tool can be defined as any hand tool or power tool (electric, pneumatic, hydraulic, physical or fuel driven) that can be manually transported by one person.

GENERAL SAFE USE

The hazards and risks of portable tools are often easily overlooked, as many of the tools are common and frequently used, however they have the potential to cause severe injuries when not used or maintained properly.



SAMPLE

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- Portable tools must be inspected before use and after use according to the manufacturer's instructions and any relevant standards.
- All guards, handles and other safety devices must be effective and operable before use.
- Signs, labels and things must be visible for portable operating equipment and clearly legible.
- Workers must not use tools without training or guidance, and must operate the tool in accordance with the manufacturer's instructions.
- Working at ground level using portable tools must be avoided as far as possible.
- Personnel must be clearly instructed with the tool they will be using and follow all warnings, cautions, safety messages and instructions before commencing work.
- All electrical equipment must be inspected, assessed and certified.
- Portable tools must not be modified unless a full assessment has been undertaken and any necessary approval granted.
- Use cables and wires should always be checked and replaced with the appropriate PE material used, e.g. cut-resistant braided gloves.
- Signs, labels or instructions must be provided for using tools that are not used.



All hand tools and equipment (equipment) must adhere to the same requirements that apply to portable tools.



TAKE NOTE

It is the responsibility of the operator to inspect a portable tool for damage and defects before use.

Any defects must be reported to supervision or management immediately.