

# APPRENTICES, YOUNG AND NEW WORKERS SAFETY CHECKLIST

All workers who are new to the job are at particular risk of injury, with apprentices, young and new people often being involved in an incident. When assessing risks to apprentices, young and new people special factors need to be considered.

<b>Workplace:</b>		<b>Completed By:</b>		<b>Date:</b>	
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Initial Assessment	Yes	No	N/A	Actions Required / Comments
Has someone been appointed to be in overall charge of the apprentice, young and/or new workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have work tasks for apprentices, young and/or new workers been properly defined and explained?	<input type="checkbox"/>			
Has the person and their level of				

**SAMPLE**



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Are the apprentice, young and/or new workers provided with opportunities to ask questions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there a buddy system in place for apprentices, young and/or new workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have apprentices, young and/or new workers been made aware of anti-harassment, anti-bullying and anti-violence policies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have work activities which apprentice, young and/or new workers should be prohibited from undertaking been identified?	<input type="checkbox"/>	<input type="checkbox"/>		

**SAMPLE**



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**Additional Comments**


**APPRENTICE, YOUNG AND NEW WORKER NAMES**

By signing below, you are indicating that you clearly understand your health and safety obligations and that you will comply with all health and safety instructions.

Name	Company	Signature
		

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