

**HEALTH, SAFETY, ENVIRONMENTAL  
AND QUALITY MANAGEMENT  
PROCEDURE FOR THE  
MANAGEMENT OF INFRASTRUCTURE  
AND NATURAL RESOURCES**

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# 1. APPROVAL

Document Control			
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This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is maintained.			
Amendment Record			
Version	Date	Context	Summary of Amendments
1.0	Insert Date	To ensure suitable facilities, infrastructure, working environments and the management of resources.	Original
The latest revision of this procedure is on <b>Insert Your Company</b> intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.			
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## 2. PURPOSE

The purpose of this procedure is to define **Insert Your Company** processes for ensuring that suitable facilities, infrastructure, working environments and the management of resources are provided and maintained, to enable product and service conformity.

## 3. SCOPE

This procedure applies to the processes that **Insert Your Company** undertakes to ensure (as far as is reasonably practicable) that the management of infrastructure and natural resources is controlled and managed effectively.

## 4. TERMS AND DEFINITIONS

Term	Definition
Aspect	An element of operations and activities that may interact with the environment.
Impact	The degree to which an aspect may affect operations and the environment.
Opportunity	The potential for effective action.
Outputs	The result of a process.
Process	A set of interrelated and interacting activities which use inputs to deliver an output.
Risk	The potential for negative consequences of uncertainty.
Risk Assessment	A systematic investigation and analysis of potential risks, including the assignment of severities of probabilities and consequences.
Risk Based	Planning your objectives and actions with consideration of the known risks and their potential effects. The ideal situation is to minimize the likelihood or impact of unwanted outcomes.
Risk	A plan developed with the intent of addressing all known or possible risks and preventing their occurrence.
Uncertainty	A deficiency of information related to understanding or knowledge of an event, its consequence, or likelihood. (Not to be confused with measurement uncertainty.)

## 5. ROLES AND RESPONSIBILITIES

**Managers** are responsible for: