

# SCAFFOLDING CHECKLIST

|                   |                      |              |
|-------------------|----------------------|--------------|
| <b>Work Site:</b> | <b>Inspected By:</b> | <b>Date:</b> |
|-------------------|----------------------|--------------|

| Checklist                   |  | Compliance                   |                             |                              | Actions Required / Comments | Actions Required By | Date Required |
|-----------------------------|--|------------------------------|-----------------------------|------------------------------|-----------------------------|---------------------|---------------|
| <b>Scaffold Vicinity</b>    |  |                              |                             |                              |                             |                     |               |
| 1.                          | Has protection for the public been provided?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 2.                          | Have sufficient safeguards been provided against electrical energy sources?          | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 3.                          | Is there sufficient control and distance to prevent movement of traffic?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 4.                          | Is there sufficient control and distance to prevent load movement during operations? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 5.                          | Are there sufficient controls for the storage, handling and use of materials?        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 6.                          | Are scaffolds, trenches or excavations adequately braced?                            | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| <b>Supporting Structure</b> |  |                              |                             |                              |                             |                     |               |
| 7.                          | Is the supporting structure in good condition?                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 8.                          | Does the supporting structure have adequate strength?                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 9.                          | Are there sufficient controls to prevent deterioration of the supporting structure?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 10.                         | Are all measures to strengthen the supporting structure adequate?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |



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|------------------------------------|---|------------------------------|-----------------------------|------------------------------|-----------------------------|---------------------|---------------|
| 11.                                | Is the risk of the supporting structure being overloaded from other sources adequately controlled?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 12.                                | Is the scaffold built on solid ground? If built on soft ground, are sole-boards used to properly distribute the load? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| <b>Sole-boards and Base-Plates</b> |   |                              |                             |                              |                             |                     |               |
| 13.                                | Are there sufficient sole-boards?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 14.                                | Are the sole-boards of suitable material and in a serviceable condition?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 15.                                | Are the sole-boards secured?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 16.                                | Are there sufficient base-plates?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 17.                                | Are the base-plates of the correct type?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 18.                                | Are the base-plates of the correct dimensions?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 19.                                | Are the base-plates secured?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| <b>Scaffold Structure</b>          |   |                              |                             |                              |                             |                     |               |
| 20.                                | Are the standards bearing firmly?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 21.                                | Are the standards plumb (or as designed)?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 22.                                | Are the longitudinal standard spacings correct?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 23.                                | Are the transverse standard spacings correct?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 24.                                | Are the joints in standards correctly positioned?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |
| 25.                                | Are the joints in standards correctly secured (special duty or hung scaffold)?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |                             |                     |               |



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