

EXTENSION OF TIME REQUEST

Project:		Client:	
Contract Number:		Date:	

In accordance with the General Conditions of Contract AS 2124 - Clause 35.5, Extension of Time for e.g. Practical Completion, we submit the following to: **insert who**

Pursuant to Clause 35.5, the Contractor notifies **insert who** that the work under the Contract has been delayed by the events as stated below:

	Insert Description of Event		
	Insert Date		
	Insert Duration of Delay		
	Insert Impact on Completion Date		
	Insert Other Details		
Contractor		Date	

SAMPLE

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