

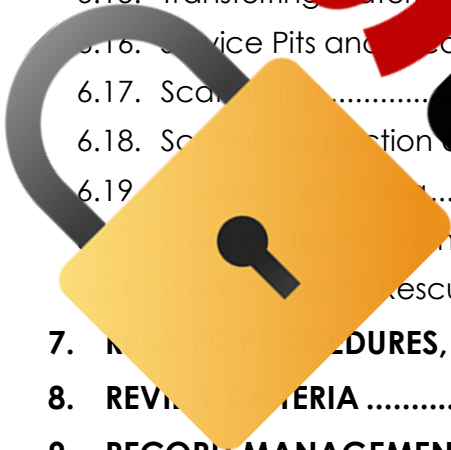
# ***SAFETY PROCEDURE***

## **HEALTH AND SAFETY, MANAGEMENT PROCEDURE FOR WORKING AT HEIGHT**

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# 1. APPROVAL

Document Control			
Document:	HS-MP-14 – Working at Height		
Version:	1.0		
Released:	Insert Date		
Review Date:	+ 1 year		
Prepared By:	Insert Person	Position:	Insert Position
Reviewed By:	Insert Person	Position:	Insert Position
Approved By:	Insert Person	Position:	Insert Position

This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is maintained.

Amendment Record			
Version	Date	Context	Summary of Amendments
1.0	Insert Date	To manage risks to health and safety associated with a...	All original

The latest revision of this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.

<b>Document Title:</b>	Working at Height	<b>Rev:</b>	1.0
<b>Uncontrolled Copy:</b>	<input checked="" type="checkbox"/>	<b>Controlled Copy:</b>	<input checked="" type="checkbox"/> <b>Date:</b> Insert Date

## 2. PURPOSE

The purpose of this procedure is to provide guidance so that workers are not placed at risk when working at heights where there is a risk of a fall by a worker from one level to another that is reasonably likely to cause injury. This includes working with plant, ladders, scaffolding and other activities that include a risk of falling.

## 3. SCOPE

This procedure applies to all work conducted at height, to enable workers performing the work to carry out the work at height safely and not endanger themselves or other personnel on the ground who may be exposed to falling objects.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Acceptable Level of Risk</b>	<p>For a risk to a person or property to be within 'acceptable level' the risk must be carried out at a level of risk for the activity.</p> <ul style="list-style-type: none"> <li>Is within acceptable safety limits having regard for each safety requirement.</li> <li>Is low and reasonably practicable.</li> </ul> <p>To determine whether a level of risk is within acceptable safety limits, as low as reasonably practicable, regard must be given to:</p> <ul style="list-style-type: none"> <li>likelihood of injury or illness to a person, or of property damage, from the risk; and</li> <li>the severity of the injury, illness or damage; and</li> <li>whether or not the risk is avoidable by reasonable measures.</li> </ul>
<b>Appropriate</b>	<p>For the performance of a function or exercise of a power, includes having the qualifications, experience and competence to perform the function or exercise the power.</p>
<b>Approved Ladder</b>	<p>Means a ladder which meets the required Standards.</p>
<b>Competence</b>	<p>Is a combination of attributes, including skills, training and experience, relevant to a work task or function that enables a person to undertake that work task safely or discharge that function in accordance with company expectations.</p>
<b>Permitted Work</b>	<p>In relation to work involving a ladder, means work in which:</p> <ul style="list-style-type: none"> <li>The weight, size or shape of any equipment or material the person using the ladder is carrying is not likely to restrict the person's movement while the person is climbing or</li> </ul>