

# ***SAFETY PROCEDURE***

## **SAFETY MANAGEMENT PROCEDURE FOR REFUELLING**

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# 1. APPROVAL

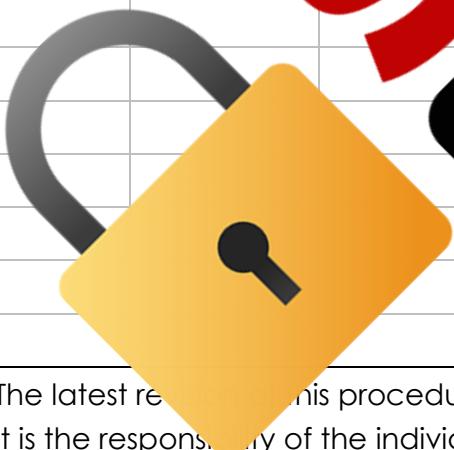
## Document Control

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This procedure is reviewed to ensure its continuing relevance to the system and process that it describes. A record of contextual additions or omissions shall be maintained.

## Amendment Record

Version	Date	Context	Section	Summary of amendments
1.0	Insert Date	To manage risks to health and safety associated with refuelling	All	Original



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The latest revision of this procedure is on **Insert Your Company** intranet site.  
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<b>Document Title:</b>	Refuelling	<b>Rev:</b>	1.0
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## 2. PURPOSE

The purpose of this procedure is to protect persons from health and safety risks associated with the refuelling of vehicles, plant and equipment and to enable appropriate preparation in the event of an emergency while undertaking refuelling processes.

## 3. SCOPE

This procedure applies to the refuelling process with vehicles, plant and equipment at a **Insert Your Company** workplace.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Fuel Dispensing Unit</b>	Is an assembly of equipment intended for the delivery of fuel from a supply point to a non-receiving vessel. This includes equipment for dispensing petrol, liquefied petroleum gas or compressed natural gas.
<b>Fuel Gas</b>	Is: <ul style="list-style-type: none"> <li>• Liquefied petroleum gas</li> <li>• Processed natural gas</li> <li>• Any other substance described under a regulation that is similar to liquefied petroleum gas or processed natural gas.</li> </ul>
<b>Hazardous Areas</b>	Are areas where hazardous vapours, gases or dusts could be ignited.
<b>Intrinsic Safety</b>	Is a design that, by design, does not emit electrical energy or a mechanical spark.
<b>Liquefied Petroleum Gas</b>	Is a substance that: <ul style="list-style-type: none"> <li>• Is in a gaseous state at standard temperature and pressure;</li> <li>• Is more than half propane, propylene (also called propene) or butane, in any combination; and</li> <li>• Has been processed to be suitable for use for any other purpose.</li> </ul>
<b>Petroleum</b>	Is: <ul style="list-style-type: none"> <li>• A substance consisting of hydrocarbons that occur naturally in the earth's crust;</li> <li>• A substance necessarily extracted or produced as a by-product of extracting or producing a hydrocarbon mentioned in paragraph (a); or</li> </ul>

