

# ***SAFETY PROCEDURE***

## **SAFETY MANAGEMENT PROCEDURE FOR RISK MANAGEMENT**

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# 1. APPROVAL

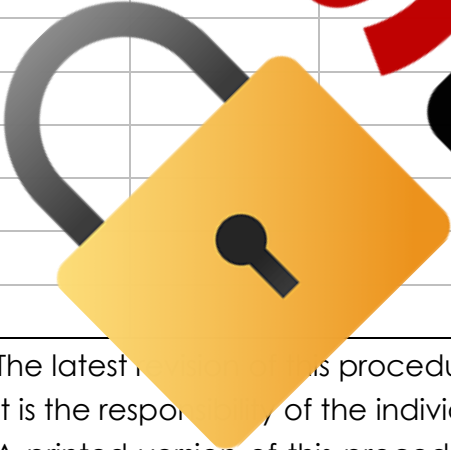
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<b>Document:</b>	HSEQ-MP-100 – Risk Management		
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This procedure is reviewed to ensure its continuing relevance to the systems and processes it describes. A record of contextual additions or omissions is given below.

Amendment Record				
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Version	Date	Context	Section	Summary of Amendments
1.0	Insert Date	For the systematic identification and assessment of hazards and risks.	All	Original



SAMPLE

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The latest version of this procedure is on [Insert Your Company](#) intranet site.  
 It is the responsibility of the individual to ensure that any hardcopy is the current revision.  
 A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy.'

<b>Document Title:</b>	Risk Management	<b>Rev:</b>	1.0
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## 2. PURPOSE

The purpose of this procedure is to ensure the systematic identification and assessment of hazards and risks associated with the workplace and work practice is consistent, relevant and applicable to all **Insert Your Company** activities.

This includes work done by contractors or subcontractors whilst completing works on behalf of **Insert Your Company**.

## 3. SCOPE

This procedure provides guidelines for the establishment and implementation of the risk management processes, including the identification, analysis, evaluation, treatment, communication and ongoing monitoring of risks that have the potential to cause harm to:

- People – employees, contractors, customers and the general public.
- Facilities and equipment.
- The environment.
- The reputation of the company.

This procedure applies prior to the commencement of work through the tender and change management processes.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Audit</b>	A systematic, independent and documented process for obtaining evidence and evaluating it against criteria to determine the extent of compliance.
<b>Continual Improvement</b>	A recurring activity to enhance performance.
<b>Correction</b>	Action to eliminate and control the cause of an identified non-conformance to the HSEQ management system.
<b>Hazard</b>	Anything or any action, substance or process in the work environment that has the potential to cause an injury, illness or harm.
<b>Process</b>	A set of interrelated or interacting activities which uses inputs to deliver outputs.
<b>Risk</b>	The likelihood of a negative effect.
<b>Risk Assessment</b>	The overall process of risk identification, risk analysis and risk evaluation.
<b>Risk Based Thinking</b>	Planning <b>Insert Your Company</b> objectives and actions with consideration to the known risks and their potential effects.