

**ENVIRONMENTAL PROCEDURE**

**ENVIRONMENTAL MANAGEMENT  
PROCEDURE FOR ENVIRONMENTAL  
ASPECTS AND IMPACTS**

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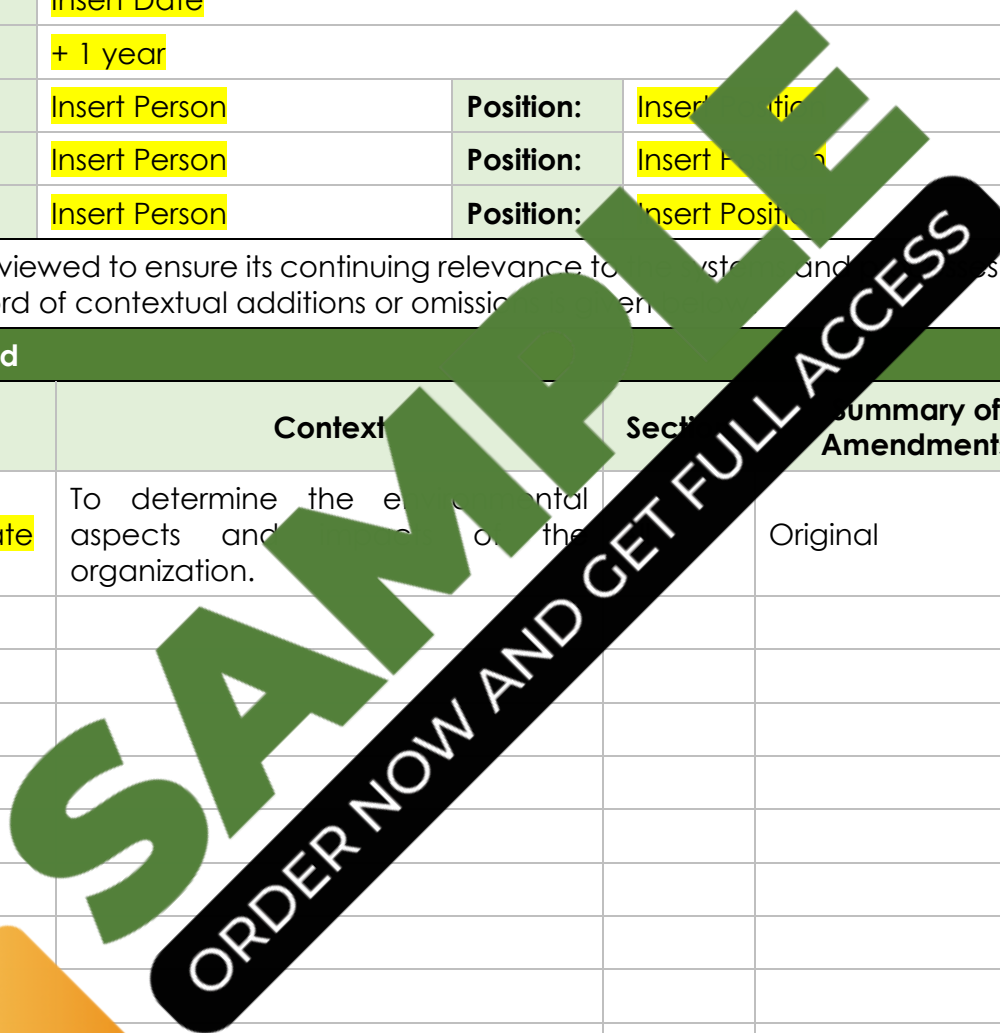
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# 1. APPROVAL

Document Control			
<b>Document:</b>	E-MP-6 – Environmental Aspects and Impacts		
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This procedure is reviewed to ensure its continuing relevance to the systems and processes that it describes. A record of contextual additions or omissions is maintained.			
Amendment Record			
Version	Date	Context	Summary of Amendments
1.0	Insert Date	To determine the environmental aspects and impacts of the organization.	Original
The latest revision of this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy.'			
<b>Document Title:</b>	Environmental Aspects and Impacts	<b>Rev:</b>	1.0
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## 2. PURPOSE

The purpose of this procedure is to outline the methodology for identifying environmental aspects relating to **Insert Your Company** operations and for the determination of related impacts that may have actual or potential impacts on the environment.

## 3. SCOPE

This procedure applies to the process that **Insert Your Company** undertakes to ensure (as far as is reasonably practicable) that environmental aspects and their associated impacts are identified, assessed and controls are implemented to minimize and mitigate the risks.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Aspect</b>	An element of an organization's activities and operations that interact with the environment.
<b>Impact</b>	The change to which an organization's activities may affect operations and the environment.
<b>Opportunity</b>	The potential for a positive effect or benefit.
<b>Outputs</b>	The result of a process.
<b>Process</b>	A series of interacting or interacting activities which use inputs to produce outputs.
<b>Risk</b>	The likelihood of a negative effect.
<b>Risk Assessment</b>	The systematic process of risk identification, risk analysis and risk evaluation.
<b>Risk Management</b>	Integrating your objectives and actions with consideration to the known risks and their potential effects. The ideal situation is to minimize the likelihood or impact of unwanted outcomes.
<b>Risk Mitigation</b>	A plan developed with the intent of addressing all known or possible risks and preventing their occurrence.
<b>Uncertainty</b>	A deficiency of information related to understanding or knowledge of an event, its consequence, or likelihood. (Not to be confused with measurement uncertainty.)

## 5. ROLES AND RESPONSIBILITIES

**Managers** are responsible for: