ENVIRONMENTAL PROCEDURE

PROCEDURE FOR THE CONTEXT OF THE ORGANIZATION

Insert Your Company Logo

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1. APPROVAL

Document Control						
Document:	E-MP-1 – Context of the Organization					
Version:	1.0					
Released:	Insert Date					
Review Date:	+ 1 year					
Prepared By:	Insert Person	Position:	Insert P or			
Reviewed By:	Insert Person	Position:	Insert Pc			
Approved By:	Insert Person	Position:	sert Positic			

This procedure is reviewed to ensure its continuing relevance to it describes. A record of contextual additions or omission

Section Section Section And City City Control of the Control of th **Amendment Record** Version Date mendments To guide and assist with Original **Insert Date** 1.0 the organization

The latest revision this procedure is on Insert Your Company intranet site.

It is the responsibility of the individual to ensure that any hardcopy is the current revision.

A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.

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2. PURPOSE

The purpose of this procedure is to define the guidelines on how to establish the context of the organization and subsequent objectives and direction of Insert Your Company through the:

- Identification of interested parties.
- Analysis of internal and external issues of concern.
- Identification of the needs and expectations of interested parties
- Relevant risks and opportunities.

3. SCOPE

This procedure applies to the processes of defining the marketplace and understanding how relevant ising an legical, economic, social and technological issues influe our regic directions and on the latest the marketplace and understanding how relevant is in the marketplace and t

4. TERMS AND DEFINITIONS

Term	Defir S			
Inputs	Reso es per erials, energy, information or finance are put frem to seek a desired output.			
Interested Parties	Stakehours who our products and services, or who them, or those parties who may an include a particular services or who is a particular services of them, or those parties who may an include a particular services of them.			
Objective	me r achieved. Objectives must be SMART – Spe easurable, Achievable, Realistic and Timely.			
Opport [,]	e positive effect of uncertainty.			
	esult of a process.			
F	set of interrelated or interacting activities which use inputs to deliver outputs.			
Risk	The likelihood of a negative effect.			

5. ROLES AND RESPONSIBILITIES

Managers are responsible for:

• Understanding the needs of internal and external stakeholders to ensure that Insert Your Company environmental management system is effective.

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